CAHNR List of Excellence Awards

The Augustus and Charles Storrs Award

Purpose: To recognize leadership, professional contributions, and support for the College of Agriculture, Health and Natural Resources in its service to the state, region and nation.

Submit: A letter of nomination not to exceed three pages defining how the individual's contributions address the purpose established for the award. Nominations will be actively considered for a five-year period. Selection shall be made by the Dean in consultation with the CAHNR Excellence Committee and members of the Executive Council, as appropriate.

CAHNR Excellence in Research Award

The University of Connecticut College of Agriculture, Health and Natural Resources Excellence in Research Award is designed to recognize UConn CAHNR faculty members and/or staff, demonstrating a superior commitment to an on-going research program.

Nomination Requirements:

1. Must be a UConn faculty;

2. Must be engaged in and show evidence of an on-going outstanding and creative research program.

Nomination/Application Process:

Persons interested in being nominated for this award should make their interest known to faculty who can write letters of nomination and support.

Each department may nominate multiple candidates for the Excellence in Research Award.

Previous awardees may be nominated again after 5 years

Nomination packets and letters of support must be submitted in electronic form using pdf format *in one file*. Required documents are listed below. The pdf file name format is ResearchExcellence_NomineeName.

Please use the following checklist as a Table of Contents for the Nomination Packet

☐ A letter of nomination from the Dean or Department Head that addresses how the nominee and their research program meets the outlined selection criteria. It is recommended that nomination letters are dated in the academic year for which the nominee is being considered.

☐ No more than two (2) additional letters in support from persons with an intimate knowledge of the nominee's research program to address selection criteria.

☐ A non-technical statement from the candidate (3 pages maximum) including

    a. overview of the research program over the past ten years;

    b. philosophy and vision regarding research;

    c. application of research philosophy; and

    d. research innovations over the past ten years.

☐ The nominee's curriculum vitae within a 5-page limit to include:

    a. the names, level, and date graduated (or anticipated) for all graduate students;

    b. type and amount of grants or contracts received in the past 10 years (descending order)

    c. peer reviewed publications in the past 10 years, and

    d. awards for research papers presented.

Selection Criteria:

Candidates will be evaluated on the basis of demonstrated excellence and lasting impact in the following areas:

- Evidence of innovation in developing research collaborations and partnerships;

- Evidence of excellence in research focusing on priority issues tied to the College Academic Plan or the input of stakeholders;

- Evidence of continual interest in the improvement of research program;

- Creativity or innovation pertaining to research methods;

- Evidence of meaningful impact on a community, our state, region or beyond;

- Evidence of going above and beyond the expected duties of the position.

Selection Process:

The CAHNR Excellence Committee will review all nominee materials and select an award candidate based on evaluations of the selection criteria, as outlined above. Members of the Excellence Committee who nominate a candidate for an award or write a letter of recommendation will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Awardee(s) will be notified and recognized at the Spring Honors and Awards Excellence ceremony. Award Funds will be deposited into a university account for the awardee(s)' use on/before October 1 of the year of the award.

Kinsman CAHNR Excellence in Teaching Award

The University of Connecticut College of Agriculture, Health and Natural Resources Kinsman CAHNR Excellence in Teaching Award is designed to recognize superior teaching by early-career UConn CAHNR faculty members.

<u>Nomination Requirements</u>

All current UConn faculty who hold a teaching appointment in CAHNR and have <u>fewer than 5 years</u> of teaching experience in a tenure-track, adjunct, in-residence, or instructor position at any tertiary education institution are eligible for the Kinsman CAHNR Excellence in Teaching Award. Years of service in research and/or extension positions that did not include a teaching component do not count toward eligibility. Years of service in a post-doctoral position that included teaching responsibilities, but were not the primary job duty, do not count toward eligibility.

Each department may nominate at most two candidates for the Kinsman CAHNR Excellence in Teaching Award.

<u>Nomination/Application Process</u>

Persons interested in being nominated for this award should make their interest known to faculty who can write letters of nomination and support.

Nomination packets and letters of support must be submitted *in the order listed below* as an electronic form as a <u>single pdf</u> titled "KinsmanTeaching_NomineeName".

<u>Please use the following checklist as a Table of Contents in the Nomination Packet</u>

☐ A letter of nomination/recommendation from a current employee of UConn that addresses the selection criteria listed below. This includes any member of the faculty, staff, or administration. A single nomination letter signed by multiple individuals (a team nomination) is also permissible. The nomination letter must clearly state the category of nomination (Kinsman CAHNR Excellence in Teaching Award) and the discipline of the nominee's teaching program. It is recommended that nomination letters are dated in the academic year for which the nominee is being considered.

☐ At least three letters of support from current or former students that address the selection criteria listed below. Additional letters of support addressing the selection criteria are optional, but strongly encouraged. Student letters of support must be dated within two academic years of the one for which the nominee is being considered, e.g., letters of support for the 2018-2019 Kinsman CAHNR Excellence in Teaching Award must be dated no later than August 2016.

☐ A non-technical statement from the nominee (3- pages maximum) that provides an overview of their teaching program, describes their teaching philosophy, and addresses the selection criteria listed below.

☐ A curriculum vitae that includes current appointment at UConn, educational and employment history, and the following information for the preceding five years: courses taught; graduate students supervised (with post-degree placement, if available); peer-reviewed publications; sources and amount of extramural funding; service to the department, college, university, and community; and awards or distinctions earned. Curriculum vitae must be limited to five pages or fewer.

☐ OIR teaching evaluations for <u>all</u> courses taught only in the preceding <u>four semesters</u>. The nominee is encouraged to refer to these evaluations in their application statement to provide additional context. <u>Student comments should not be included</u>.

☐ A learning module portfolio for one class/laboratory including class goal, learning objectives, class activities, examination questions and assignments linked to one class to illustrate how the nominee meets the selection criteria of the award <u>and</u> are referenced in the non-technical statement (see above) is optional, but encouraged. ~~Include a maximum of two course syllabi.~~ Nominees are encouraged to submit succinct supporting exemplars or to provide a one-page document with brief descriptions and hyperlinks to the supporting exemplars (a link to a nominees website is not sufficient).

<u>Selection Criteria:</u>

Eligible candidates for the Kinsman CAHNR Excellence in Teaching Award will be evaluated on the basis of excellence and lasting impact in teaching. Award applications should therefore address the nominee's demonstration of the following:

1. Outstanding contributions to the teaching program offered by the university, college, and department;
2. Ability to motivate and stimulate student learning through their teaching and advising activities;
3. Development and use of new course materials, technological innovations, and pedagogical approaches that measurably improve student learning outcomes;
4. Partnerships with other faculty, staff, and/or professionals that enhance the value of their teaching and/or advising program;
5. Collaboration with undergraduate and/or graduate students on research projects, including the presentation of results at conferences, publication of peer-reviewed articles, and acquisition of extra-mural funding;
6. Successful placement of former students in graduate programs, fellowships, and/or professional positions.

<u>Selection and Notification Process</u>

The CAHNR Excellence Committee will review all nominee materials and select an award candidate based on evaluations of the selection criteria, as outlined above. Members of the Excellence Committee who nominate a candidate for an award or write a letter of recommendation will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Awardee(s) will be notified and recognized at the Spring Honors and Awards Excellence ceremony.

Award Funds will be deposited into a university account for the awardee(s)' use on/before October 1 of the year of the award.

CAHNR Excellence in Engagement/Outreach Award

The University of Connecticut College of Agriculture, Health and Natural Resources request nominations for the CAHNR Excellence in Engagement Award. This award is designed to recognize UConn CAHNR faculty members and/or staff, demonstrating a superior commitment to an on-going outreach/engagement program.

Nomination Requirements:

1. Must be a UConn faculty or staff;

2. Must be engaged in and show evidence of an on-going outstanding and creative outreach/engagement program.

Nomination/Application Process:

Persons interested in being nominated for this award should make their interest known to faculty or staff who can write letters of nomination and support.

Each department may nominate multiple candidates for the Excellence in Engagement Award.

Previous awardees may be nominated again after 5 years

Nomination packets and letters of support must be submitted *in the order listed below* as an electronic form as a single pdf titled "ExcellenceEngagementOutreach_NomineeName".

Please use the following checklist as a Table of Contents in the Nomination Packet

1. A letter of nomination from the Dean or Department Head that addresses the outreach program, the name of the award and how the nominee meets the selection criteria. It is recommended that nomination letters are dated in the academic year for which the nominee is being considered.

2. No more than two (2) additional letters in support (may be a team nomination) from persons with an intimate knowledge of the nominee's outreach/engagement program.

3. A non-technical statement from the candidate (3 pages maximum) including

   a. overview of the extension program over the past five years;

   b. philosophy and vision regarding engagement;

   c. application of engagement philosophy; and

   d. program innovations over the past five years;

   e. Optional, but recommended: a succinct portfolio of extension program materials, impacts, and evaluation documents or preferably a one-page document with brief descriptions and hyperlinks to the supporting exemplars (a link to a program website is not sufficient).

4. The nominee's curriculum vitae within a 5-page limit to include grants, publications, and service to the department, college, university, and beyond over the past 5 years; and any prior awards for outreach/engagement.

Selection Criteria:

Candidates will be evaluated on the basis of demonstrated excellence and lasting impact in the following areas:

- Outstanding contributions in developing extension collaborations and partnerships that lead to measurable outcomes;

- The ability to motivate and stimulate participants through outreach or engagement activities;

- Creativity or innovation regarding outreach/engagement methods or techniques for disseminating information;

- Meaningful impact on a community, our state, region, or beyond; or

- Going above and beyond the expected duties of the position for outreach/engagement.

Selection Process:

The CAHNR Excellence Committee will review all nominee materials and select an award candidate based on evaluations of the selection criteria, as outlined above. Members of the Excellence Committee who nominate a candidate for an award or write a letter of recommendation will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Awardee(s) will be notified and recognized at the Spring Honors and Awards Excellence ceremony. Award Funds will be deposited into a university account for the awardee(s)' use on/before October 1 of the year of the award.

CAHNR Graduate Student Research and Creativity Award

(M.S. and Ph.D. Categories)

The University of Connecticut College of Agriculture, Health and Natural Resources Graduate Student Research and Creativity Award is designed to recognize the superior scholarship of UConn CAHNR graduate students. Candidates will be evaluated on the basis of demonstrated excellence and lasting impact in the following areas:

- Outstanding contributions to research/creative activity

- Future promise as a researcher

- Originality; imagination

- Satisfactory progress toward a degree

- Research mentoring to peers and/or undergraduates

Nomination Requirements:

1. Must be a current UConn M.S or Ph.D. degree-seeking graduate student or professional student in good academic standing at time of nomination;

2. Must show evidence of outstanding scholarly/creative productivity as a graduate student or professional student;

3. Must show evidence of national visibility in research/creative activity (e.g., publications, presentations, juried exhibits of performance). Visibility could also include evidence of recognition and honors in endeavors related to the research and/or creative activities.

4. Each department may nominate only **ONE** M.S. and only **ONE** Ph.D. candidate for the Graduate Student Research and Creativity Award. Therefore, departments that have multiple nominations must select a single nominee to forward to the CAHNR Excellence Committee.

Nomination/Application Process:

Students interested in applying for this award should make their interest known to faculty who can write letters of nomination and support. Additionally, faculty are asked to identify and encourage students to prepare application materials that will be submitted.

Students may not self-nominate.

Nomination packets and letters of support must be submitted *in the order listed below* as an electronic form as a single pdf titled "GradStudentResearchCreativity_NomineeName".

Please use the following checklist as a Table of Contents in the Nomination Packet

1. A letter of recommendation/nomination from the major advisor that addresses the selection criteria above. It is recommended that nomination letters are dated in the academic year for which the nominee is being considered.

2. No more than two (2) additional letters in support of the nomination from UConn Faculty.

3. A clear, complete, and non-technical description (one page written by the nominee) of the program of research or creative activities accomplished as a graduate/professional student at UConn.

4. The nominee's 5-page limit curriculum vitae including grants, awards, publications, performances, exhibitions (e.g. dates, locations, page numbers, co-authorship, publication status). Indicate with an asterisk (or by some other means) those publications, exhibitions or presentations that were selected through a formal independent referee or competitive process.

Selection Process

The CAHNR Excellence Committee will review all nominee materials and select an award candidate based on evaluations of the selection criteria, as outlined above. Members of the Excellence Committee who nominate a candidate for an award or write a letter of recommendation will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Awardee(s) will be recognized at the Spring Honors and Awards Excellence ceremony.

CAHNR Graduate Student Teaching Award

The University of Connecticut College of Agriculture, Health and Natural Resources Graduate Student Teaching Assistant Award is designed to recognize the superior teaching ability of UConn CAHNR graduate students.

Nomination Requirements

Current graduate students with assigned teaching responsibilities at time of nomination will be evaluated on the basis of demonstrated teaching excellence and lasting impact in the following areas:

- Successful classroom performance
- Enthusiasm and commitment
- Satisfactory progress toward a degree
- Mentoring to peers and/or undergraduates

Nomination/Application Process

Students may not self-nominate.

A department may nominate ONE graduate student for the CAHNR Graduate Teaching Assistant Award.

Nomination packets and letters of support must be submitted *in the order listed below* as an electronic form as a single pdf titled "GradStudentTeaching_NomineeName".

Please use the following checklist as a Table of Contents in the Nomination Packet

1. One letter of recommendation/nomination from a UConn faculty member or administrator that addresses the selection criteria above. It is recommended that nomination letters are dated in the academic year for which the nominee is being considered.

2. Minimum of two letters of evaluation required (three maximum) from faculty, graduate student, colleagues and/or undergraduate students. *At least one letter must be from an undergraduate student.*

3. Candidate's resume or curriculum vitae within a 5-page limit.

Selection Process

The CAHNR Excellence Committee will review all nominee materials and select an award candidate based on evaluations of the selection criteria, as outlined above. Members of the Excellence Committee who nominate a candidate for an award or write a letter of recommendation will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Awardee(s) will be recognized at the Spring Honors and Awards Excellence ceremony.

College of Agriculture, Health and Natural Resources and the College Alumni (UCAHNRA) Outstanding Staff Award

The University of Connecticut College of Agriculture, Health and Natural Resources and the College Alumni Board request nominations to recognize exceptional staff.

Nomination Requirements

1. Staff members with a minimum of three years of service within the College
2. Nominees must provide exceptional support and assistance to faculty, students or other staff in the College
3. Nominees must work well with students, faculty, co-workers, stakeholders and the public
4. Nominees must strive for professional improvement

Nomination/Application Process

1. Persons interested in being nominated for this award should make their interest known to faculty or staff who can write letters of nomination and support

2. Nomination packets and letters of support must be submitted *in the order listed below* as an electronic form as a <u>single pdf</u> titled CAHNR Staff _NomineeName

3. Each department may nominate multiple candidates

4. Previous awardees may be nominated again after 5 years

Required Documents for the Nomination packet:

1. A letter of nomination from the Dean or Department Head to include the name of the award and specific examples of how the nominee meets the selection criteria. It is recommended that nomination letters are dated in the academic year for which the nominee is being considered.

2. No more than two (2) additional support letters that address the selection criteria as appropriate (optional).

Selection Criteria:

CAHNR Excellence Committee members will review the nomination packet. Eligible candidates will be evaluated on the basis of demonstrated excellence and lasting impact in the following areas:

1. Initiative
2. Commitment above and beyond the expected duties of the position
3. Work ethic and dedication to Department and College
4. Demonstrated pursuit of professional development for the continued improvement of skills associated with the position

Selection and Notification Process

The CAHNR Excellence Committee will review all nominee materials and select an award candidate based on evaluations of the selection criteria, as outlined above. Members of the Excellence Committee who nominate a candidate for an award or write a letter of recommendation will not be assigned to

evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Award candidate selections will be presented to UCAHNRA Board for approval.

Awardee(s) will be notified and recognized at the Spring Honors and Awards Excellence ceremony.

Award Funds for use by the Awardee are disbursed on or before Oct 1 through the Dean's Office.

College of Agriculture, Health and Natural Resources and the College Alumni (UCAHNRA) Excellence in Teaching Award

The University of Connecticut College of Agriculture, Health and Natural Resources and the College Alumni Board request nominations for the UCAHNRA Excellence in Teaching Award. This award is designed to recognize superior teaching by UConn CAHNR faculty members.

Nomination Requirements

1. Must be a UConn faculty;

2. Must show evidence of outstanding teaching and advising contributions to the university, college, and department.

Nomination/Application Process

1. Persons interested in being nominated for this award should make their interest known to faculty or staff who can write letters of nomination and support.

2. Application packets must include the following documents in the order listed below and be submitted as an electronic document in a single pdf titled UCAHNRATeaching_NomineeName.

3. Each department may nominate multiple candidates for the UCAHNRA Excellence in Teaching Award

4. *Previous awardees* may be nominated again after 5 years

Please use the following checklist as a Table of Contents in the Nomination Packet

1. A letter of nomination from the Dean or Department Head that addresses the teaching program, the name of the award and how the nominee meets the selection criteria.

2. No more than two (2) additional letters in support from persons with an intimate knowledge of the nominee's teaching program.

3. Three letters of support from current or former students that address the selection criteria.

4. A non-technical statement from the nominee (three pages maximum) that provides an overview of their teaching program, describes their teaching philosophy and vision regarding teaching, program innovations, impact and/or evaluation and addresses the selection criteria.

5. A curriculum vitae of no more than 5 pages.

6. A succinct portfolio of teaching materials that demonstrates innovation and excellence in teaching. Include OIR teaching evaluations for all courses taught in the preceding four semesters. Additional evaluations from prior semesters are optional. The nominee is encouraged to refer to these evaluations in their application statement to provide additional context. Student comments should not be included.

Selection Criteria

Eligible candidates for the UCAHNRA Excellence in Teaching Award will be evaluated on the basis of excellence and lasting impact in teaching. Award applications should therefore address the nominee's demonstration of the following:

1. Ability to motivate and stimulate student learning through their teaching and advising activities;

2. Development and use of new course materials, technological innovations, and pedagogical approaches that measurably improve student learning outcomes;

3. Focus on priority issues tied to the University, College or Department strategic initiatives, Academic Plans or the input of stakeholders;

4. Partnerships with other faculty, staff, and/or professionals that enhance the value of their teaching and/or advising program.

5. Demonstrated pursuit of professional development for the continued improvement of teaching and student learning.

Selection and Notification Process

The CAHNR Excellence Committee will review all nominee materials and select an award candidate based on evaluations of the selection criteria, as outlined above. Members of the Excellence Committee who nominate a candidate for an award or write a letter of recommendation will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Award candidate selections will be presented to UCAHNRA Board for approval.

Awardee(s) will be notified and recognized at the Spring Honors and Awards Excellence ceremony. Award Funds for use by the Awardee are disbursed on or before Oct 1 through the Dean's Office.

UConn Agriculture, Health and Natural Resources Alumni (UCAHNRA) Distinguished Alumni Award

The University of Connecticut College of Agriculture, Health and Natural Resources and the College Alumni Board request nominations to recognize outstanding CAHNR alumni with the UCAHNRA Distinguished Alumni Award.

Nomination Requirements

Nominee must:
1. be a graduate of the College of Agriculture, Health and Natural Resources;
2. demonstrate excellence in the award category;
3. have made significant contributions to her/his professional environment;
4. have an outstanding reputation for his/her work and has been an inspiration to others;
5. demonstrate professional and/or community service.

Nomination /Application Process
1. Persons interested in being nominated/nominating a candidate for this award may submit a letter of nomination and letters of support.
2. Self-nominations are accepted.
3. Application packets must include the following documents in the order listed below and be submitted as an electronic document in a single pdf titled UCAHNRADistinguishedAlumni_NomineeName

Please use the following checklist as a Table of Contents in the Nomination Packet

1. A letter from the individual making the nomination to include name, year of graduation, degree and major, and description of the significant qualifications, abilities, characteristics and achievements that make this nominee an outstanding candidate for the award. Self-nominations accepted.
2. A copy of the nominee's curriculum vitae or resume within a 5-page limit.
3. Two additional letters of support will be accepted but are not required.
   a. Optionally, to assist the selection committee in evaluating the nominee's suitability for an award, submit a succinct portfolio of supporting documentation e.g. publications, previous awards, news articles, etc or preferably a one-page document with brief descriptions and hyperlinks to the supporting exemplars (a link to a program or personal website is not sufficient).

Selection Process
The CAHNR Excellence Committee will review all nominee materials. Members of the Excellence Committee who nominate a candidate for an award or write a letter of recommendation will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Candidates will be evaluated on the basis of demonstrated excellence and significant contributions, as outlined above. Award candidate selections will be presented to UCAHNRA Board for approval.

Awardee will be notified and recognized at the CAHNR Awards and Honors Event in the spring.

Cooperative Extension Awards and Guidelines

Epsilon Sigma Phi Fund Extension Awards

Eligibility: Cooperative Extension staff and faculty who meet the criteria established for the awards.

Purpose: To recognize outstanding Cooperative Extension faculty and staff and provide support for programmatic enhancements for the honoree. Honorees shall be selected for the following awards based on the criteria established for each award.

- *The Arland R. Meade Communications Award* will recognize an Extension faculty or staff member who has helped improve communications within or for Cooperative Extension.
- *The Doris Lane Award* shall be an outstanding Cooperative Extension member who has been employed for at least two years.
- *The Alpha Chi Chapter* honoree shall be a Cooperative Extension member who has pursued a program of personal professional improvement.
- *The Mary "Lib" Jacobsen Award* will recognize an individual who has pursued coursework or workshops in Nutrition.

Submit: A letter of nomination not to exceed three pages. The letter should designate the specific award that applies.

Selection Process:

The CAHNR Excellence Committee will review all nominee materials and select an award candidate based on evaluations of the selection criteria. Members of the Excellence Committee who nominate a candidate for an award or write a letter of recommendation will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Awardee(s) will be notified and recognized at the CAHNR Awards and Honors Event in the spring.

CES grant for Innovative Programming in Extension

Purpose: provide seed funding to promote and encourage innovative approaches to outreach and engagement related to the Cooperative Extension mission of the College of Agriculture and Natural Resources. Yearly grants of $5000 are anticipated. This initiative is supported by the Nancy H. and David E. Bull CES Innovative Programming Fund.

The goal of innovation is a positive change to make someone or something better. A distinction is made between invention - an idea made manifest, and innovation - ideas applied successfully. Innovation in Extension refers to creative new approaches that change how people do things. Innovation often involves taking risks -- the outcomes are unknown and unpredictable. However, our knowledge of how to do successful programming is also increased by failures. Therefore, it is hoped that this fund will provide the financial impetus to enact change.

Eligibility: the competition is open to all with a full or partial Extension appointment. Team submissions including non-extension personnel will be considered as long as the team leader holds an Extension appointment.

Submissions (not to exceed 3 double-spaced pages) will include the following:
1. Statement of the project goal. Clearly articulate the problem that is being addressed by the project and delineate the goal of the project.
2. Proposed programming. Describe the programming you will undertake to achieve the project goal.
3. Innovation. Explicitly identify the innovation proposed and the risks involved. Describe how trying this approach will have the potential to influence future program delivery.
4. Timeline. Briefly describe a project timeline. Typical projects should be completed within 24 months.
5. Measurable outcomes. How will you assess and document the anticipated change as a result of your innovation?
6. Budget. Travel to conferences will not be supported by this fund. Expenses should involve creating and implementing the innovation.
7. Extended Application. Assuming the programming effort is successful, to whom and how will you extend the new approach to enhance the program being improved over the long term.

Evaluation criteria
The proposal showing the greatest possible potential for positive change related to the Extension mission will be selected for funding.

Deliverable
Upon completion of the project, awardees will prepare a report that describes the innovative programming. This will be showcased on the College website and will serve as a way of engaging others in employing the innovative approach.

Selection Process:
The CAHNR Excellence Committee will review all nominee materials and select a project based on evaluations of the selection criteria. Members of the Excellence Committee who nominate a project for an award or write a letter of recommendation will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Awardee(s) will be notified and recognized at the CAHNR Awards and Honors Event in the spring.